



Ref: BPP/Slt/Notice/Admin/341/2024

Date: 14.12.2024

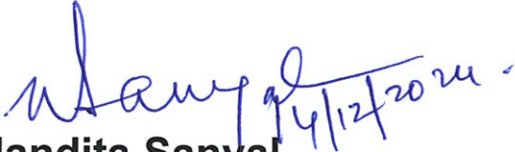
NOTICE

Pursuant to the approval of appropriate authority, all Vacational staff members of this Institute are hereby informed that they may enjoy **End Semester Vacation during 20th December, 2024 to 31st December, 2024 (both days inclusive) for seven working days (20th, 21st, 24th, 26th, 27th, 28th, 31st December, 2024).**

However, the internal examination scheduled on 20th and 21st December, 2024 will be held. Vacational staffs working during examination (if required) may avail Compensatory Casual Leaves against duty with prior approval from concerned authority.

Non – Vacational staff members may avail leaves through proper intimation as per proposed roster. **Contractual faculty members are eligible for special leaves of two days (28th and 31st)** during this period.

Activities in exigency e.g. admission, participating in fairs, school connect program, examination form fillup and university registration will continue as per schedule.


Dr. Nandita Sanyal
Principal (Actg.)

cc: All Department
Office
Website